Agenda Item: 11d

Lake Lure Town Manager

From: Lake Lure Town Manager [townmgr@townoflakelure.com]

Sent: Monday, February 25, 2013 9:19 AM

To: Bob Cameron; Bob Cameron (town); Bob Keith; 'Bob Keith (town)'; Diane Barrett; Diane Barrett (town); John W. Moore; John W. Moore (town); Mary Ann Dotson (maryann470@att.net); Mary Ann Silvey (town)

Cc: 'george'; CDD@TownofLakeLure.com; ChiefHester@townoflakelure.com; CS@TownofLakeLure.com; FinDir@townoflakelure.com; firechief@townoflakelure.com; 'hydro@townoflakelure.com'; 'llfire@bellsouth.net'; LOA@townoflakelure.com; Personnel@townoflakelure.com; publicworks@townoflakelure.com; 'townclerk@townoflakelure.com'; 'writerworks@mindspring.com'

Subject: SECU ATM in Parking Lot

The State Employees' Credit Union operates a no-fee ATM in the parking lot between the welcome center and the marina. They are on a year-to-year lease through 2017 at a rate of $275 per month.

Earlier this month, they alerted me of their intention to not renew the lease and to remove the machine due to insufficient transaction volume and rising costs of operation.

I recommended that, since TD bank has closed their ATM and that may increase the use of the SECU machine, we try another six months (rent free) to see if the volumes increase. They have agreed and I will present a 6-month lease for Council's approval at your March meeting.

Some considerations:

- The machine averages less than 1,000 transactions per month all year, and only around 1,500 per month in the peak summer months.
- While the machine is in a very visible location, I wonder how many visitors use it? Since it's not a recognizable bank brand, people may not be aware that it can be used by customers of any bank.
- Some local SECU customers say they don't use the machine very much because it doesn't have deposit capabilities. SECU responded that they are probably not going to add this functionality to this machine.
- Without the SECU machine, the only other ATM alternatives are small, fee-based private network machines: one in the Lake View Grocery and one in the Rockin' Leprechaun in Chimney Rock Village.
- In our recruitment discussions with banks, we will be exploring whether a bank may be interested in putting at ATM in the SECU location.

Thanks –

Chris Braund
Town Manager
2948 Memorial Highway
Lake Lure, NC 28746
828-625-9983, ext. 101

Learn more at townoflakelure.com

State Employees' Credit Union®

Facilities Services

February 15, 2013

TOWN OF LAKE LURE
Attn: Chris Braun, Town Manager
PO BOX 255
LAKE LURE, NC 28746-0255

RE: ATM B8RU – Lake Lure
1st Letter of Agreement

Dear Mr. Braun:

Per your conversation with Chery Smith, please accept this Letter of Agreement as an addendum to the Lease between State Employees' Credit Union and Town of Lake Lure, dated March 22, 2012 to include:

Options:	**Lease extension for a 6 MONTHS option beginning May 1, 2013 and ending October 31, 2013 to be in addition to paragraph #12 along with rental payment description below.**
Rental Payment:	**Monthly rental will be $0.00 (Rent Free) per month during the lease extension period as stated above.**

Terms and conditions of the original lease shall apply, except for the terms listed above.

Please have these two copies signed, keep one for your records and return one for our files.

Thank you.

Sincerely,

Peggy Mills
Facilities Administration

Cc: Kim Hollifield, SVP - # 74 Forest City
Chery Smith, VP - # 192 Rutherfordton

ACCEPTED:

LESSOR: Town of Lake Lure

BY: _____
Mayor

DATE: _____

TENANT: State Employees' Credit Union

BY: _____
Dot Hinton, SVP Facilities Services

DATE: 2/18/13

1000 Wade Avenue • Post Office Box 26807 • Raleigh, NC 27611-6807 • 919 856-3340 • Fax 919 743-6090
www.ncsecu.org

Recycled Paper

"Equal Employment/Affirmative Action Employer, M/F"

Agenda Item: 11e

The McConnellGroup
Where Tradition Embraces Trend
www.mcconnellgroup.biz

February 11, 2013

Town of Lake Lure
Chris Braund, Town Manager & Town Council
2984 Memorial Highway
Lake Lure, NC 28746

Dear Chris and members of Lake Lure Town Council,

Lake Lure Classical Academy PTO is hosting its annual Spring Fling Festival fundraiser on Saturday, April 27, 2013 from 11am – 3pm. All of the necessary permit application forms are attached based on our event needs.

Due to the non-profit nature of this event combined with the growing financial needs of our young school, the LLCA PTO would like to make the following requests of Town Council:

Request for the following fees to be waived:

- Sign permit fees (for banners to be placed at the park welcoming guests and also the entrance to Lake Lure in front of Larkin's at the intersection of Hwy 9 and 64/74A)
- Deposit of $250 for Morse Park Meadows rental

Request for the following permissions to be granted:

- Vendors – suspension of the peddling ordinance to have food, craft and beverage vendors on site
- Parking Lot Use – permission to use the portion of the Morse Park Meadows parking lot to park construction vehicles, fire department trucks and Town police cars for kids to view and tour

Thank you in advance for your consideration of these requests. Please feel free to contact me should you have questions about any of these requests.

Sincerely,

Michelle Yelton

Michelle Yelton
President, LLCA PTO
President, The McConnell Group Public Relations, Inc.

PO Box 156, Lake Lure, NC 28746 • T: 828-980-2883 • michelle@mcconnellgroup.biz

TOWN OF LAKE LURE
Lake Lure, North Carolina

RECEIVED
FEB 19 2013
BY:

APPLICATION FOR PERMIT
ENTERTAINMENT EVENT

Section 84.04(C) states that a permit, approved by the Town Manager, is required "to produce programs in music, speeches, or general entertainment." In order to assist the manager in his decision as to whether a permit should be granted or denied, the following information is required. not all questions pertain to every request. Please complete the relevant questions.

ENFORCEMENT: Event coordinators must be able to produce a signed copy of this permit during the event.

DESCRIPTION OF EVENT

Name of event LLCA Spring Fling Festival

Type of event festival Location Morse Park Meadows

Date(s) of event 4/27/13 Hours 8am - 4pm (actual event 11am - 3pm)

PROMOTER

Name of organization Lake Lure Classical Academy PTO

Contact person Michelle Yelton Phone 980-2883 FAX 625-9347

Mailing address PO Box 156, Lake Lure, NC 28746

EVENT SITE

Name and address of property owner Town of Lake Lure

Phone

Type of approval from owner (lease, contract, letter, etc.) contract/application

Size of property (acres) 5 Size of structure (square feet) n/a

Maximum occupancy of building n/a Does the structure have a Certificate of Occupancy? n/a

IMPACT ON SURROUNDING AREA

Noise

Will this event use an amplified sound system? Yes

What means will be employed to ensure the sound from the event will not disturb persons on adjacent and nearby property? (check all that apply)

✓	
✓	Speaker placement: aimed away from adjacent property and away from lake
	Pipe and drape: used to cover hard surfaces that directly reflect sound
	Volume limits & decibel meters used: (describe)
✓	Event coordinators to take appropriate response to complaints
	Other:

Parking and Traffic Control

How many persons are expected to attend the event? 200-500

How many parking spaces will be needed (assuming 1 space for each 3 attendees)? 175

How many parking spaces are available on site? 250

If off-site parking will be required, where will it be located? n/a

Attach authorization from owner(s) of all property to be used for off-site parking and list number of spaces to be provided on each property.

If off-site parking will be provided at a distance of greater than 600' from the event, state how attendees will get from parking to event. n/a

How will attendees be told where to park? Parking is visible as they enter event venue.

If event will attract more than 100 vehicles, describe traffic control methods proposed. Police assistance.

Lighting

Will additional exterior lighting be used for the event? n/a

If so, what means will be used to prevent lighting from disturbing persons on adjacent and nearby property? _____

OTHER CONSIDERATIONS

Food and beverages

If location is not an existing restaurant, will food be served outside? Yes

If so, what means will be used to ensure cleanup of refuse? Restaurants to clean up + dispose of their own refuse.

Will alcoholic beverages be served? No

Sanitary facilities

Do sufficient sanitary facilities exist on the property to accommodate the expected number of attendees? Yes

If not, what means will be used to provide them? _____

Security

If the expected number of attendees exceeds 300, what provisions have been made for crowd control?

Town police will be aware of event + can be contacted for assistance. We are including the police in our display of construction trucks + law/emergency vehicles.

APPLICANT

Name Michelle Yelton

Date 2/9/13

Address PO Box 156
Lake Lure, NC 28746

Phone 828-980-2883

Fax 828-625-9347

Applicant agrees to comply with all applicable state, county, and town regulations

Signature Michelle Yelton

This application has been ✓ approved
_____ denied

Town Manager

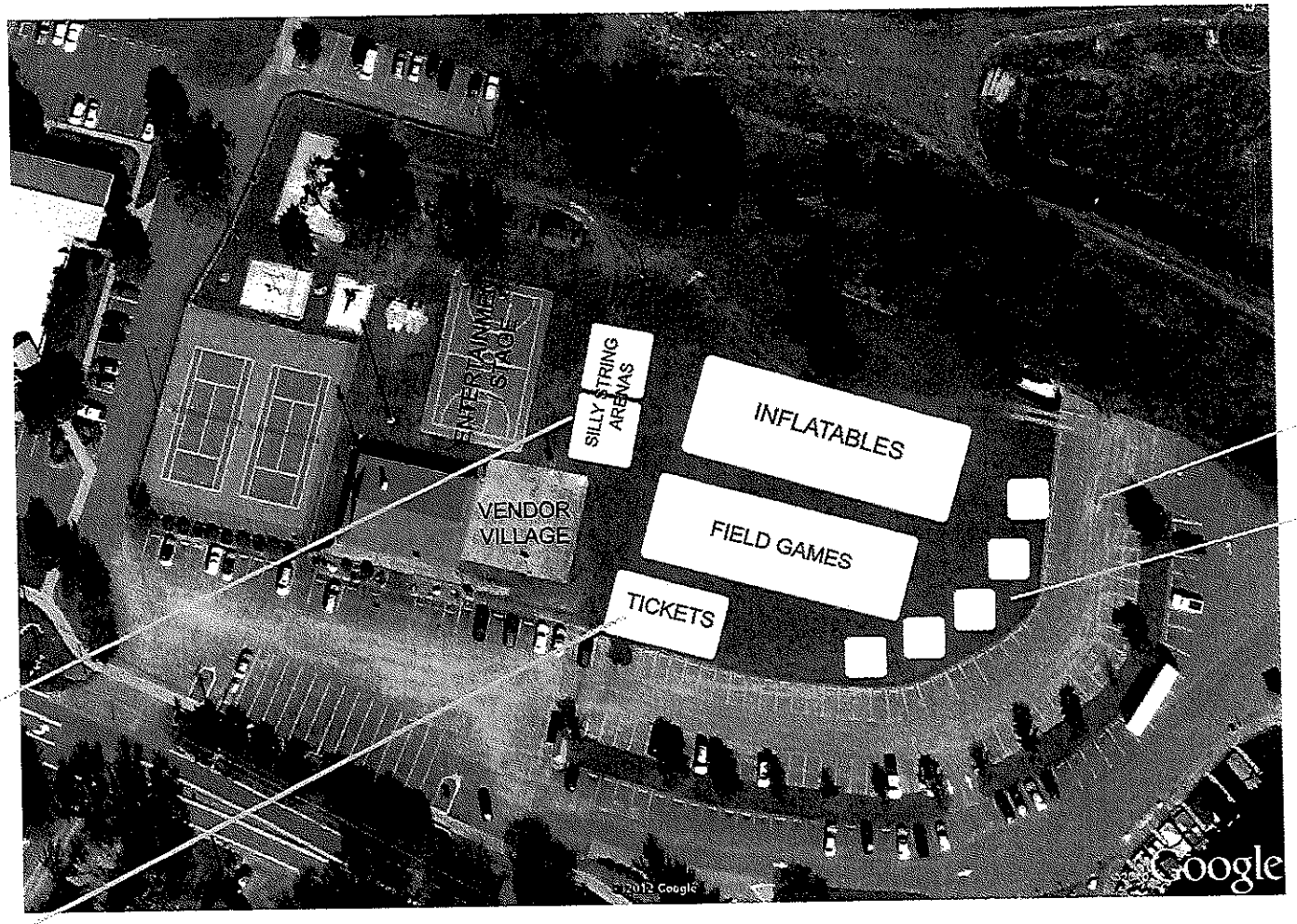
2/19/13
Date

Chief of Police

2-20-13
Date

Diagram for LLCA PTO Spring Fling Festival
Saturday, April 27, 2013; 11am-3pm
Lake Lure's Morse Park Meadows

The McConnellGroup
Where Tradition Embraces Trend



TRUCKS, TRACTORS & EMERGENCY VEHICLES DISPLAY

CARNIVAL GAMES SECTION

SILLY STRING ARENAS: 2 sections fenced off for silly string fun

ADMISSIONS TENT, RAFFLES/PRIZE TENT; LLCA MERCHANDISE (3) 10X10 POP UP TENTS

The McConnell Group Public Relations, Inc. • PO Box 156, Lake Lure, NC 28746 • T: 828-980-2883 • www.mcconnellgroup.biz •

Revised 09/04/12

2948 MEMORIAL HWY.
P.O. BOX 255
LAKE LURE, NC 28746
828-625-9983

RECEIVED
FEB 19 2013
BY:_____

PERMIT FOR USE OF TOWN RENTAL FACILITIES

This Permit For Use is entered into by and between the Town of Lake Lure ["Town"] and

Michelle Yelton (LLCA PTO) ["Responsible Party"].
Name

PO Box 156 Lake Lure NC 28746
Mailing Address City State Zip

828-980-2883
Contact Phone Number(s)

In consideration of the Responsible Party's request to use the: (Check one)

[ ] Lake Lure Gazebo
[ ] Community Hall in Municipal Center
[X] Meadows

It is agreed by the parties that:

REQUIREMENTS

1. The Responsible Party will be solely and wholly responsible for any and all damage sustained to the premises indicated above during or as a result of the event set forth below.
2. The Responsible Party shall indemnify and hold harmless the Town from and against any and all liability for personal injuries, property damage, or for loss of life or property resulting from, or in any way connected with, the condition or use of the premises covered by this permit, or any means of ingress to and egress from these premises.
3. It is understood that this Permit is issued only to the aforesaid Responsible Party and may not be transferred or assigned, and shall not be inure to the benefit of any successor or assignee of the Responsible Party.
4. The consumption of alcoholic beverages of all types is specifically prohibited. And the use of tobacco products of any kind in any building is specifically prohibited.
5. The Responsible Party shall ensure that the premises are cleaned after the event and all trash is collected and removed.

Type of Event: Festival fundraiser

Date of Event: 4/27/13 Actual time of ceremony or event 11am-3pm

FEES FOR USE OF TOWN FACILITIES

(Circle all applicable fees)

Rental Facilities	Standard Rate	Discounted Rate (for qualifying charitable events /Town Employees	Security Deposit	Trash Disposal Fee
Lake Lure Pavilion (Gazebo) - per event	$400	$100	$250	$189
Community Hall - Half Day Rental (<4 Hours)	$100	$50	$250	
Community Hall - Full Day Rental (>4 Hours)	$200	$50	$250	
Morse Park Meadows Rental Rates	**Standard Rate**		**Security Deposit**	**Trash Disposal**
Meadows - Full Day Rental	$250		$250	$189
Meadows - Full Day Rental - Qualifying Charitable Event	$100		$250	$189
Recycle Bins	$10 each per day			
Electric Hook-up	$10 per day			
Water Hook-up	$10 per day			

To reserve a date, fees and security deposits for requested facilities must be tendered with the permit application. Once the event is held, as long as there is no damage or trash left behind, the deposit will be refunded by mail. Cancellation will cause forfeiture of the deposit; however, the fee will be refunded.

Additional Permits Required

Will your event:

- [x] Include amplified music or P.A. systems? *[Town entertainment event permit required]*
- [ ] Utilize a tent? *[Town fabric structure permit required. Council approval required for all over 2,000 sq ft]*
- [x] Have vendors or sales of food or other items (e.g., art)? *[Town Council's approval required]*
- [ ] Include alcohol? *(Not allowed in Meadows or Gazebo area) [For Community Hall, Town Council's approval required – meetings are the 2nd Tuesday each month]*

[x] Entertainment Event Permit attached

[ ] Fabric Structure Permit attached

[x] Request Letter to Town Council attached

I acknowledge that I have read and understand the requirements of this Permit as set forth above and agree as an agent of the Responsible Party to abide fully with these requirements. Failure to comply with all requirements will result in a forfeiture of deposit.

Signed: Marlene Yoton

on behalf of the Responsible Party named above

Permit Issued on this ____ day _____, 20____.

APPROVED: _____, Town of Lake Lure, NC

GUIDELINES FOR RENTAL OF TOWN BUILDINGS

The Gazebo is available for rent by individuals, groups and organizations for meetings, reunions, etc. No charcoal or gas grilling is permitted in or around the Gazebo, nor along the peninsula leading to the Gazebo. No open flames permitted. Charcoal grills are available for public use at the picnic shelters located behind the Community Center. **(The Gazebo in 35' in diameter, the arches are 9'6" high, the middle of Gazebo is 18')**

The Municipal Center's Community Hall was designed and intended for use as a public place primarily by groups or Town residents. **Regularly scheduled Town governmental functions and meetings have priority when scheduling the use of the Community Hall.** The Community Hall is 1404 sq. ft. - 36' x 39' (with the wall up) and is equipped with 16 - 3'x6' - folding tables (each capable of seating 6 persons), approx. 140 stackable chairs, and limited kitchen facilities (again, this is for warming and serving food, **not** food preparation). **With tables and chairs, there is a limit of 93 people according to the fire code. 200 people are allowed in the room if just the chairs are used.**

The consumption of alcoholic beverages of all types without specific approval from the town council (council will not grant approval for alcoholic beverages at the Gazebo), and the use of tobacco products of any kind upon the premises is specifically prohibited.

The responsible party shall ensure that the premises are cleaned after the event and all trash is collected and removed from the building and or Gazebo area. This will include all flowers, decorations, food, etc. **Do not** leave behind any artificial flowers **or** petals, doing so will result in forfeiture of deposit. Trash receptacles for building rental is provided and located on the west side of the building.

The tables and chairs with the building rental shall be put away in closets after the event as part of the renter's responsibilities. Chairs, tables, dollies or town equipment are not to be removed from the building for any reason at any time.

There is to be no use of glue guns, nails, hooks or screws of any kind or size on any town owned walls or structures. Please do not hang decorations from any light fixtures in or out of buildings. Hooks that may be used for decorating are provided intermittently at the Gazebo.

Cooking of foods in the Municipal Hall kitchen or Gazebo area is prohibited. However, reheating and warming of food is allowed in the kitchen and catered foods are allowed at the Gazebo or Municipal Hall. All related trash and waste must be removed from rental facilities.

Peddling (selling) is prohibited on any town property without a waiver from Town Council prior to any event. Town Council meetings are held at 7:00 pm, the second Tuesday of each month at the town hall.

Failure to adhere to the above mentioned guidelines will result in the forfeit of part or all of your deposit.

I, the undersigned, have read and agree to abide by the guidelines described above.

Signed Michelle Yelton Dated 2/9/13

Agenda Item: 13a

FRIENDS OF THE FLOWERING BRIDGE

		Five Year Revenue & Expense Summary				
		ACTUAL		BUDGET		
Revenues		**2011**	**2012**	**2013**	**2014**	**2015**
Donations						
	Founding Members	$ 14,520	$ 10,000			
	Annual Membership Campaign		$ 5,508	$ 10,000	$ 10,000	$ 10,000
	Visitors			$ 5,000	$ 10,000	$ 10,000
Grants			$ 2,500	$ 10,000	$ 10,000	$ 10,000
Fundraisers			$ 4,491	$ 4,500	$ 4,500	$ 4,500
Appropriations from the Town of Lake Lure						
	Bridge Preservation Fund		$ 40,000	$ 10,000		
	Parks & Rec Budget				$ 5,000	$ 5,000
	Total Revenue	**$ 14,520**	**$ 62,499**	**$ 39,500**	**$ 39,500**	**$ 39,500**
Expenses						
Start-up Costs						
	Cardno - design and construction documents		$ 23,618			
	Initial Construction		$ 26,738	$ 15,000		
	Founding Members Brick Engraving		$ 3,186			
	Signage			$ 9,750	$ 1,500	
On-going Costs						
	Plants, bulbs		$ 602	$ 10,000	$ 8,750	$ 5,000
	Compost and other soil amendments		$ 71	$ 5,000	$ 2,500	$ 2,500
	Maintenance and Repair			$ 1,000	$ 1,000	$ 1,000
	Marketing/Membership Communications		$ 500	$ 5,000	$ 4,000	$ 5,000
	West End Gateway garden development				$ 15,000	$ 10,000
	Educational Programs				$ 5,000	$ 5,000
	Administrative		$ 56	$ 250	$ 250	$ 250
	Fundraising		$ 1,712	$ 3,500	$ 1,500	$ 1,500
(1)	Bridge Preservation Fund repayment					$ 5,000
	Total Expenses	**$ -**	**$ 56,483**	**$ 49,500**	**$ 39,500**	**$ 35,250**
	Surplus or (Shortfall)	**$ 14,520**	**$ 6,016**	**$ (10,000)**	**$ -**	**$ 6,500**

Notes:

(1) Repayment to Bridge Preservation Fund is projected to begin in 2015

Agenda Item: 13b

TOWN OF LAKE LURE
Community Development Department

Incorporated 1927

MEMORANDUM

TO: Mayor & Town Council

FROM: Stephen M. Webber, Chairman, Board of Adjustment

DATE: March 5, 2013

RE: Vacation Rental Operating Permit Procedure

At the Board of Adjustment meeting held on February 26, 2013, the Board unanimously approved the following motion:

"We feel the vacation rental permit process duties should be placed back under the control of the Zoning Administrator, who is a trained, qualified Town employee. The only vacation rental permits that should involve the BOA are when the Zoning Administrator deems it necessary due to an unusual issue or when the permit applicant disagrees with the decision of the Zoning Administrator. Our Zoning Administrator, at the inception of this new zoning process, completed over 180 vacation rental permit applications, and we feel she is the proper qualified Town staff member to process this permitting requirement."

P. O. Box 255, Lake Lure, NC 28746 ❖ Phone 828-625-9983, Ext. 115, Fax 828-625-8371

Agenda Item: 13c

Town of Lake Lure

Memo

To: Mayor & Town Council

From: Andy Bell, Chair, MABD Steering Committee

CC: MABD Steering Committee & Support Staff

Date: March 8, 2013

Re: Market Assessment & Brand

On behalf of the MABD Steering Committee, I am excited to report that the Market Assessment & Brand Development (MABD) initiative that you commissioned on August 14, 2012, via Resolution 12-08-12 is nearing completion. At your April 9, 2013 meeting, we will present the following documents, along with recommendations, for your review, consideration and adoption:

- Market Study Findings and Recommendations Report (final version)
  - Retail Market Study
  - Implementation Strategy and Action Plan
- **Community Image Style Guide (attached)
- Collateral Catalog
- Photo Thumbnail Catalog
- Advertising Catalog

In the interim, we are requesting that you adopt the attached document entitled, **"Lake Lure Chimney Rock Village, Community Image and Style Guide." It contains the brand statement and samples of the color palette, logo samples, fonts, typefaces and ads that the stakeholders and steering committee facilitated with the firm of Arnett-Muldrow.

Most immediately, the Style Guide is to be the working manual by the Town of Lake Lure in carrying out the brand in day-to- day usage for printed materials, signage, advertising and electronic communications with citizens. Over time, it is our intention for it to be utilized by other organizations in their marketing and communications with visitors, potential visitors and in relocation or economic development efforts.

The Style Guide is a living, evolving set of tools. Some of what is contained in the document before you will be modified for various uses, but always within the constraints and guidelines that are written into the manual. Along with the Town of Lake Lure, additional 'brand stewards' will be identified that will ensure the integrity of the overall brand represented in this document.

We are requesting adoption of this particular docment now so that a few previously budgeted design projects that have been on hold can proceed between now and April.

Agenda Item: 13d

Trails Stewardship Coordinator
Proposed AmeriCorps Position for Sept. 2013-July 2014

Background
Rutherford County and Hickory Nut Gorge have a wealth of outdoor recreation assets both on the ground and planned. A conservative mileage estimate for both planned land and water trails is over 150 miles. Those trails represent an opportunity and a challenge. Who is going to maintain all of these trails? A coordinated effort is needed to take full advantage of educational, community and economic benefits of those trails and to maintain those trails to assure their long-term survival.

Proposal
To utilize an AmeriCorps member to serve as a full-time Trails Stewardship Coordinator for Rutherford County and the Hickory Nut Gorge for 11 months with the possibility of the position being renewed annually.

The Program
The AmeriCorps program is a national service program which matches skilled people with opportunities for professional growth and community development. In western North Carolina, the Carolina Mountain Land Conservancy (CMLC) houses an AmeriCorp program called Project Conserve and facilitates the placement of more than a dozen AmeriCorps members in multiple organizations.

AmeriCorps members are not interns. They are usually college graduates with a wealth of experience already and are looking for a career defining challenge.

Lake Lure, the Rutherford Outdoor Coalition and several partners have applied for and received preliminary approval to house an AmeriCorps member in Rutherford County.

Local Funding and leveraged dollars
The funding for the AmeriCorps member comes from the grants CMLC receives and from local matching dollars. The local match is $8,000, an investment which leverages the AmeriCorps member as a full-time person for 11 months between September 2013 and July 2014.

CMLC's grant for this position is pending with an funding announcement expected in June.

Outcomes
The proposed work plan for the Rutherford County AmierCorps member will result in the following outcomes by July 2014.

- Establishment of a comprehensive volunteer trail maintenance program for all existing and planned trails in Rutherford County and Hickory Nut Gorge.
- Recruitment of volunteers for the maintenance program
- Creation of outdoor clubs at area schools

TOWN OF LAKE LURE RESOLUTION NO. 13-03-12

AMERICORPS TRAILS STEWARDSHIP COORDINATOR PROGRAM

WHEREAS, the expansion of public hiking, biking and paddling trails in Rutherford County creates a need for ongoing stewardship, maintenance and expansion of these trails; and

WHEREAS, the strategy of the Town of Lake Lure and Rutherford County is to utilize organized, trained volunteer clubs under an "Adopt-A-Trail" concept; and

WHEREAS, there is a need for these trail stewardship groups to be recruited, organized and trained; and

WHEREAS, the AmeriCorps Project Conserve program can provide a grant of a team member on a full-time basis for 11 months to serve as a Trails Stewardship Coordinator;

WHEREAS, the local match requirement for this grant resource is $8,000; and

WHEREAS, this resource would be used to organize and train volunteer stewardship programs for public trails in Lake Lure and the rest of Rutherford County.

NOW THEREFORE BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF LAKE LURE:

That the Town of Lake Lure wishes to support the application for this AmeriCorps position and requests assistance from the Rutherford County Board of Commissioners to fund the $8,000 local match requirement.

Should the grant award be made and the local match funded, the Town of Lake Lure agrees to provide office facilities and supervision for this resource, working in partnership with Jerry Stensland of the Rutherford Outdoor Coalition.

Adopted this date, March 12, 2013 at Lake Lure, North Carolina.

_____

Bob Keith, Mayor

ATTEST:

_____

Clerk (Seal)

Agenda Item: 13e

LAKE LURE ABC BOARD

List of candidates to be considered to fill the remainder of Stuart Richardson's regular position on the ABC Board with a term expiring on December 31, 2013

Candidates to be considered for appointment:

1. Harold W. Harper

2. Linda Samarotto

3. Bo Williams

ABC Board		***3 year term***	**Appointed**
Alan Griswold 208 Woodland Circle Lake Lure, NC 28746	625-1249 (Home)	Term Expires December 31, 2014	December 13, 2011
William Keller PO Box 197 Lake Lure, NC 28746	828-625-9336 (Home)	Term Expire December 31, 2015	January 8, 2013

Application for Appointment to Boards and Committees Appointed by the Lake Lure Town Council

Request for Appointment to:

RECEIVED
SEP 1 0 2008

_____ Board of Adjustment & Lake Structures Appeals Board
_____ Lake Lure Zoning and Planning Board
_____ Lake Advisory Committee
_____ Golf Course Advisory Committee
✓ ABC Board
_____ Parks & Recreation Board

Name: Harold W Harper

Address: 163 Harper Valley Lane Lake Lure N.C 28746

Home Phone #: 625-1988 Business Phone #: 289-5033

e-mail Address: _____

How long have you been a resident of Lake Lure? 19 year

Employer: CCE Enterprises Employer Address: Same

Professional Activities: Contractor

Volunteer Activities: Helping others

Qualifications for Serving on Requested Appointment: _____

List any other Board of Committees in which you have an Interest: ABC Board.

List any other Boards or Committees on which you Currently Serve: None

Please attach a résumé or any additional information you feel is pertinent, especially current and prior occupation.

Date: 09-10-08 Signature: [signature]

RECEIVED
DEC 05 2011

VOLUNTEER APPLICATION FORM

Name: Linda Samarotto

Address: 136 Rumbling Bald Rd. Lake Lure Resident for 15 years

Home Phone: 828-625-9722 Cell Phone: 828-674-7116 Email: caponel@bellsouth.net

Employer: _____ Address: _____

PLEASE CHECK THE APPROPRIATE BOX AND INDICATE A PREFERENCE IF CHECKING MORE THAN ONE

☐	☐	☐	☐	☑
Board of Adjustment & Lake Structure Appeals Board	Zoning & Planning Board	Lake Advisory Board	Parks & Recreation Board	ABC Board

Rationale and qualifications for serving: I have experience in retail, supervising employees, accounting. I feel I can be an asset to the board & the community where I live.

Other volunteer activities in which you are currently involved, including other Boards or Committees:

Hospice of Rutherford Cty. Hickory Nut Gorge Visitors Ctr.

Other information you feel might be pertin\nt, including current or prior occupation or resume:

7 years working in administration with Henderson Cty. Board of Education & Human Resources experience & 40 plus years in administration in New York.

Signature: Linda Samarotto Date: 12/5/11

Please see other side for a description of Town Boards

VOLUNTEER APPLICATION FORM

Name: Bo Williams

Address: PO Box 395 Lake Lure NC 28746 Lake Lure Resident for _____ years

Home Phone: 2869600 Cell Phone: 6748016 Email: _____

Employer: Lake Lure Tours Address: 2930 Memorial Hwy Lake Lure NC 28746

PLEASE CHECK THE APPROPRIATE BOX AND INDICATE A PREFERENCE IF CHECKING MORE THAN ONE

- [x] Board of Adjustment
- [x] ABC Board & Lake Structure Appeals Board
- [ ] Zoning & Planning Board
- [ ] Lake Advisory Board
- [ ] Parks & Recreation Board

Rationale and qualifications for serving:
To serve the community. Many years of retail + managisal experience.

Other volunteer activities in which you are currently involved, including other Boards or Committees:
Lake Advisory Board 4 yrs current chairperson

Other information you feel might be pertin\nt, including current or prior occupation or resume:

Signature: _____ Date: 7-5-11

Please see other side for a description of Town Boards

BOARD OF ADJUSTMENT AND LAKE STRUCTURE APPEALS BOARD

The Board of Adjustment hears and decides upon appeals from any decision, order or determination made by the Community Development Director in interpreting and enforcing the zoning regulations. The Board also approves conditional use permits and grants variances, in specific cases, from the provisions of the zoning regulations. Membership consists of five regular and three alternate positions appointed for staggered, three-year terms. These same members also serve on the Lake Structure Appeals Board. which is authorized to grant variances, in specific cases, from the dimensional and structural guidelines for lake structures (piers, docks, boathouses, sea walls). Meetings are held on the fourth Tuesday of the month. The Board of Adjustment meets at 1:00 PM and the Lake Structure Appeals Board meets immediately thereafter. Members of this board are required to participate in specialized training.

ZONING AND PLANNING BOARD

The Zoning and Planning Board is responsible for receiving, reviewing and recommending to Town Council revisions to the town's zoning ordinance, zoning map and subdivision ordinance as well as reviewing and approving all applications for major subdivisions. It may also conduct studies and prepare plans for the town council's consideration regarding orderly planning and development within the town. The zoning and planning board consists of five members appointed for staggered three-year terms. Meetings are held on the third Tuesday of the month at 9:30 AM.

LAKE ADVISORY BOARD

The Lake Advisory Board is responsible for making recommendations to the Town Council or the Marine Commission on matters such as revisions to regulations governing construction and use of lake structures, boat use regulations, silt removal, dredging and other means to improve the lake ecosystem and assembling a community network to handle warnings and cleanup after major storms. Seven individuals serve staggered three-year terms and each member has an area of responsibility, which they assume at the January meeting of each year. The Board meets on the first Monday of the month at 5:30 PM.

PARKS AND RECREATION BOARD

The Parks and Recreation Board has been charged with maintaining an inventory of all public lands designated or used for park purposes. The Board monitors the condition of park lands and recommends maintenance or repairs when necessary, or recommends development and landscaping where appropriate. The Board identifies those properties having potential for active recreation and coordinates with the Zoning and Planning Board to incorporate recreation facilities into the land use plan as well as the Lake Advisory Board regarding recreational activities on the lake. This is a seven-member Board serving staggered 3-year terms that meets at 1:30 PM on the first Thursday of the month.

Agenda Item: 13f

ISOTHERMAL
PLANNING AND DEVELOPMENT COMMISSION
111 West Court Street
P. O. Box 841
Rutherfordton, North Carolina 28139-0841
Phone: (828) 287-2281 • Fax: (828) 287-2735
Website: www.regionc.org • E-mail: ipdc@regionc.org

RECEIVED
MAR - 4 2013
BY:

EXECUTIVE COMMITTEE
Charles Abernathy
Dean Buff
Jimmy Clay
Charles Hill
Kathleen McMillian
Jack Shytle

BOBBY ROGERS
Chairman

JAMES B. EDWARDS
Executive Director

Bob Keith, Mayor
Town of Lake Lure
P.O. Box 255
Lake Lure, NC 28746

February 28, 2013

Dear Mayor Keith:

This is to notify you that Bob Cameron's term on our Board of Directors will expire in April 2013. Bob or another individual may be appointed to serve a new three-year term.

Thanks for your attention to this matter. When the Board of Commissioners has made the appointment, I would appreciate a letter for our file. If you have any questions, please give me a call or email at jedwards@regionc.org.

Sincerely,

James B. Edwards
Executive Director

cc: Bobby Rogers, IPDC Board Chairman
Bob Cameron, Council Member
Andrea Calvert, Clerk

JBE/jml